

Chairperson John R. Clark  
Vice-Chairperson Michael Parks  
Parliamentarian Don Maxwell



Commissioners  
Michael Beckendorf  
John Bond  
Helen Chavarria  
Ralph Davila  
Robert Horton  
G.H. Jones

## MINUTES

**BRYAN PLANNING AND ZONING COMMISSION  
WORKSHOP MEETING  
THURSDAY, JANUARY 17, 2008  
AT 5:00 P.M.  
ROOM 305, BRYAN MUNICIPAL BUILDING  
300 SOUTH TEXAS AVENUE, BRYAN, TEXAS**

Disclaimer:     *The meeting minutes herein are a summarization of meeting proceedings, not a verbatim transcription.*

### **1. CALL TO ORDER.**

Chairperson Clark called the workshop meeting to order at 5:07 p.m.

Commission members present: Mr. Michael Beckendorf, Mr. Johnny Bond, Ms. Helen Chavarria, Mr. John R. Clark (Chairperson), Mr. Ralph Davila, Mr. Robert Horton, Mr. G.H. Jones, Mr. Don Maxwell (Parliamentarian) and Mr. Michael Parks (Vice-Chairperson).

Commission members absent: none.

Staff members present: Mr. Kevin Russell, Director of Development Services; Mr. Martin Zimmermann, Senior Planner; Mr. Randy Haynes, Staff Planner; Ms. Janis Hampton, City Attorney; Mr. Paul Kaspar, City Engineer; and Ms. Charmaine McKinzie, Development Services Representative.

### **2. DISCUSSION ON 2008 PLAN OF WORK.**

Mr. Martin Zimmermann, Senior Planner, presented background information and outlined the purpose of the Plan of Work and the Commission's responsibilities and activities.

Discussion on the 2008 Plan of Work ensued.

Responding to questions from the Commission, Mr. Zimmermann advised that City Council budgeted \$60,000 for Texas Avenue redevelopment during the current budget year.

Responding to questions from the Commission, Mr. Paul Kasper, City Engineer, advised that staff is currently developing a Capital Improvements Plan, which will include sidewalk projects.

### **3. DISCUSSION ON SUBCOMMITTEE APPOINTMENTS.**

Mr. Zimmermann explained that staff is currently reviewing development codes and suggests the establishment of a two-member subcommittee that would periodically meet with staff to discuss proposed changes to development standards. With their consent, Chairperson Clark appointed Commissioners Davila and Maxwell to this committee. There were no objections.

Mr. Zimmermann reminded Commissioners of the need to appoint two Commissioners to a joint subcommittee with the City of College Station's Planning and Zoning Commission, as agreed upon during the joint workshop meeting of both Commissions on October 31, 2007. The subcommittee will investigate issues concerning shared gateways and corridors. Chairperson Clark advised that he would like to serve and, with his consent, appointed Commissioner Parks to this committee. There were no objections.

*Commissioner Horton left the room at 5:45 p.m. and did not return.*

Commissioners discussed issues regarding the Old College and College Main Corridors. With their consent, Chairperson Clark appointed Commissioners Beckendorf, Bond and Chavarria to a subcommittee to study issues relating to these corridors. There were no objections.

### **4. REVIEW OF AGENDA ITEMS FOR REGULAR MEETING OF JANUARY 17, 2008 (Questions may be directed to staff, no action will be taken).**

Agenda items were discussed. No action was taken

### **5. FUTURE AGENDA ITEMS (A Planning and Zoning Commission Member may request that a subject for which notice has not been given be placed on an agenda for a future meeting).**

Chairperson Clark requested that the 2008 Plan of Work be discussed during the Commission's upcoming special training workshop.

### **6. STAFF ANNOUNCEMENTS.**

Mr. Zimmermann reminded Commissioners of the special training workshop scheduled for Thursday, January 4<sup>th</sup>, 2008 from 9:00 a.m. to 1:00 p.m. in Room 305.

### **7. ADJOURN.**

Without objection, Chairperson Clark adjourned the workshop meeting at 6:05 p.m.

These minutes were reviewed and approved by the City of Bryan Planning & Zoning Commission on this the **7<sup>th</sup>** day of **February, 2008**.

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John R. Clark, Chairperson  
Planning and Zoning Commission  
City of Bryan, Texas

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Lindsey Guindi, Planning Manager and  
Secretary to the Planning and Zoning  
Commission

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